



# Bethanga Primary School

## E-smart Acceptable use of technology agreement

Bethanga Primary School, we recognise not only the importance of technology in the life of our students but also the need to explicitly teach our students to be eSmart. We have developed policies and programs to ensure students from foundation to year 6 are aware of their rights and responsibilities when using digital technologies both at school and at home.

Due to the nature of technology being everywhere in this 21<sup>st</sup> century, we ask that parents work in partnership with us to ensure our students/children remain safe while online by being aware of what they should and shouldn't do, as well as actions to take if they feel unsafe online.

**Please read through this acceptable use agreement with your child, sign and return to school.**

Students Name: \_\_\_\_\_

When I use technology both at school and at home, I have responsibilities and rules to follow.

I agree to:

- ✓ Be a safe user whenever and wherever I use technology.
- ✓ Be responsible whenever and wherever I use technology and support others by being respectful in how I talk to and work with them and never write or participate in online bullying. This includes forwarding messages or photos and supporting others in harmful, inappropriate or hurtful online behaviour.
- ✓ Report to an adult if I feel unsafe or uncomfortable online or see a friend being unsafe or being made to feel uncomfortable by others.

When at school I agree to:

- ✓ Keep myself and my friends safe by not giving out personal details including full names, telephone numbers, addresses, images and passwords.
- ✓ Use the technology at school for learning, use equipment properly and not interfere with the work or data of another student.
- ✓ Not bring or download unauthorised programs or files
- ✓ Not go looking for rude or offensive sites
- ✓ Use an online name and avatar when sharing my work online
- ✓ Think carefully about what I read on the internet, question if it is from a reliable source
- ✓ Talk to my teacher or another adult if:
  - I need help online
  - I am not sure what I should be doing on the internet
  - I come across a site that is unsuitable
  - I feel the welfare of myself or others is threatened

I acknowledge and agree to these rules. I understand that my access to the internet and digital devices at the school will be renegotiated if I do not act responsibly.

Student Signature \_\_\_\_\_

### Parent Permission

I agree and fully support the schools eSmart acceptable use of technology agreement.

I will support my child to follow the agreement and comply with acceptable online behaviours. We have discussed the agreement and I believe my child fully understands the importance of being safe online as well as the implications if this agreement is breached.

If there is a situation which concerns me, I will contact the school to discuss it with the Principal or my child's classroom teacher.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



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## E-smart Policy

### Rationale

Bethanga Primary School recognises the importance of Information and Digital Technologies in preparing students for the world around them. The teaching of cyber safety and responsible online behaviour is essential and is best taught in partnership between home and school.

### Aim

21<sup>st</sup> century students spend increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is watching.

### Implementation

- All students will undertake an age-appropriate cyber safety program. Students in grades 3-6 will be required with their parents to sign an acceptable use agreement before they are allowed online.
- We have policies in place that outline the values of the school and expected behaviours when students use digital technology and the internet
- We provide a filtered internet service
- We provide supervision and direction in online activities and when using digital technologies for learning.
- We support students in developing digital literacy skills
- We have a cyber safety eSmart program at the school which is reinforced across the school
- We use mobile technologies for educational purposes (eg. Podcasts or photos from excursions)
- We provide support to parents/carers to understand this agreement.
- We provide support to parents/carers through information evenings and through the Esmart agreement for parents to keep at home.
- We work with students on eSmart rules (Cyber 5 for F-2 and THINK for 3-6)
- Incidents of cyber bullying will not be tolerated (definitions can be found in our anti-bullying policy). All incidents of cyber bullying must be referred to the Principal. Incidents will be investigated and recorded at school.

### Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.