

# Bethanga Primary School

PRINCIPAL: Rachel Saunders

Our Purpose We provide all students from Bethanga, Bellbridge and beyond with an inspiring and responsive curriculum to promote thinking and encourage curiosity. We nurture individual talents and needs in our setting underpinned by high expectations, quality opportunities and caring personalized attention in order for our children to reach their full academic and social potential.

School Values **R**APPORT – **R**espect **A**cceptance **P**ersistence **P**ride **O**ptimism **R**esilience **T**ruth

## Term 3 Week 6 2022

Newsletter published  
Friday 10<sup>th</sup> August 2022

### Upcoming Dates

#### TERM 3

##### WEEK 7 BOOK WEEK

Monday 22<sup>nd</sup> August

**Books & Breakfast 8-9am**

Families welcome 😊

Tuesday 23<sup>rd</sup> August

**'The Happy Mask'**

Performance Bethanga Hall

Thursday 25<sup>th</sup> August

**Book Week Dress Up Day**

Friday 26<sup>th</sup> August

**Art Show 'Student Sneak Peek'**

**Art Show OPENING NIGHT**

Bethanga Memorial Hall @ 7:30pm

Saturday 27<sup>th</sup> August

**Art Show 10am-4pm**

##### WEEK 8 EDUCATION SUPPORT WEEK

Tuesday 30<sup>th</sup> August

**ES Assembly @ 9am**

Social Justice Leadership Group

**Casual Clothes Day GOLD COIN**

Thursday 1<sup>st</sup> September

**NERSSA Athletics F-6 Albury**

Friday 2<sup>nd</sup> September

**Cluster Sports Day Albury**

##### WEEK 9

Wednesday 7<sup>th</sup> September

**MUDGEES The Flying Bookworm**

Friday 9<sup>th</sup> September

**STUDENT FREE DAY**

##### WEEK 10

Friday 16<sup>th</sup> September

**Last Day of Term 3 2:30pm finish**



*I don't need to go  
through my  
challenges alone.*

#### TERM 4

Monday 3<sup>rd</sup> October

**First Day of Term 4**

### From the Principals Pen...

The Art Show is fast approaching! It is hard to believe that next week will be our 2<sup>nd</sup> Annual Art Show. This event is such a fabulous way of drawing on the strengths of our wider community and bringing everyone together. Bethanga has so many amazingly talented artists in its hills! This art show will not only showcase local artists, but also provide an opportunity for our students to exhibit their works alongside artists!

The Opening night event kicks off at 7:30pm Friday 26<sup>th</sup> August, tickets are \$30 and can be purchased through the school or the Bethanga General Store (the sooner the better to allow for catering accommodations) – it would be wonderful if each family supported this event by having at least one parent present however feel free to invite additional family and friends as well! The Art Show is a major Fundraiser for the school so your support is truly appreciated! The Opening Night is a lot of fun with nibbles and drinks provided, the opportunity to purchase art works prior to the public exhibition on the Saturday as well as bidding on items being exclusively auctioned on the Friday Night (there are additional items available through Silent Auction which doesn't close until 3:30pm Saturday).

Students will get a sneak peak of the Art Show on Friday afternoon and the wider community are encouraged to visit 10am-4pm Saturday 27<sup>th</sup> August.



Parents if you are available to help with staffing the Art Show on the Saturday (2 hour blocks) or in setting up during the week, please contact Kate Singline or Chantal Gardener who are co-ordinating this event.

Rach Saunders



### Upcoming Staff Changes

Although staff absences are often unavoidable, we will endeavour where possible to communicate any planned changes in the newsletter each week.

Current Planned Changes:

#### WEEK 7

Monday 22<sup>nd</sup> August

Madonna in Millewa (Review Commitment)

#### WEEK 8

Monday 29<sup>th</sup> August

Mrs Hamam in Millewa (Review Commitment)

#### WEEK 10

Monday 12<sup>th</sup> September

Madonna in Mudgee (F-2 Cluster Planning day)

Tuesday 13<sup>th</sup> September

Madonna in Millewa (Review Commitment)

Wednesday 14<sup>th</sup> September

Madonna in Millewa (3-6 Cluster Planning day)



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## Student Achievement

Congratulations to the students who were acknowledged at assembly this week for being active learners and making positive contributions to the Bethanga Primary School community.

**Olivia** for the effort she has been putting into her reading skills this term. Her growth in reading this term has been really good. Keep it up!

**Hudson** for the great detail he put into his 'How to make Milo' Procedural Text. It is definitely a recipe that even Mrs Smith could follow without any accidents. Well done!



This week with the newsletter, all students will receive multiple permission notes. These include – head lice and local excursion notes (these have been updated to comply with recommendations made by the Department of Education and once completed, are valid for the duration of your child's enrolment at Bethanga Primary School).

In addition to these, there is the Media Policy as well as the Media opt out form. The policy outlines the media forms we use as well as how we use them. Once parents have read through the policy, if you do not approve of your child's photo etc being used, please complete the opt out form this will be a blanket exclusion – for example, in the past, some families approved of photos being in newsletters but not on social media. However this is no longer an option as our newsletters are published on our Facebook page, website and uEducateUs app (the media opt out form will go home annually).

## #WARM UP WEDNESDAY

This term, we have seen a marked increase in the demand for food to be heated or toasted at lunchtime (this may be a surprise to some families who are just sending in sandwiches but the trend is all kids toasting them at the moment!). Due to safety concerns, this needs to be done by a staff member which is taking so long that it is impacting on supervision of students on yard duty as well as the commencement of lunchtime activities.

To alleviate this pressure we are trialling 'Warm up Wednesday' for the remainder of term 3. Students are welcome to bring food to be heated or sandwiches to be toasted on WEDNESDAYS ONLY. Staff will then be rostered on to support students to do this.

We will continue to have Hot Lunches available for purchase on Fridays so ask that families support us by packing cold lunches on all other days. Well done also to everyone who has been packing litter-free lunches... your efforts are really appreciated!

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## GET TO KNOW OUR COMMUNITY

I am a good friend because...



*I play with everyone.*

Olivia B



Somewhere I would like to visit

A game or activity I love...



*I like how you play with me and you always have a smile on your face when you walk past me. I like you because you do very good drawings and I like your Huggy Wuggy pictures. From Jude*  
*I always love when you jump on the fence when we go to the general store. From Brooke*  
*Thank you for including me in your games. Love Olivia T.*

You have a fun and bubbly personality, your smile radiates positive vibes. I hope you have a great bucket filler day.  
 From Ava

*I like you so much, you are very kind to me and you always let me play. Thank you for being super kind to me. From Millie*

I love how full of joy you are Livy. Your wild imagination is so delightful... I love talking to you. From Mrs Hamam

*I like how you are always kind to me and I like how we play together. From Brianna*

You are so kind, your smile lights up the room. Keep it up. From Jack

*I like how you are a good friend to me and you also make really cool books. From Sylvie*

You are a very kind and caring person. You are always happy and cheerful. From Miles

*You are a kind person to me and others. From Billy*

You are so cute and funny. From Melody

*I love how you be nice to everyone. From Hudson*

You're a nice person. From Jacob

*Thank you for being kind to me. From Lucy*

Your smile lights up the room. You let anyone join in your fun and imaginative games. From Olive

*You are a so kind and you are full of beans. You can not stop laughing. From Ollie*

You are kind and happy. You care for everyone around you. Keep it up. From Annie

*You are always kind to me and I love you. From Eve*

Happy bucket filler day. You're a bucket of joy and happiness and you're really cute. You always have a big smile on your face. From Aleysha

*You are a very good person and your reading level blows my mind. From Samuel*

I hope your first year of school is going great! From Ivy L

*You are a good friend to me. You are good and I love how you do your writing so good. From Nick*

I look forward to getting to know you. From Quinn

*Whenever I play with you, you are nice to me. From Ivy*

You are a very kind person. You light up the room, you are very good listener. Keep it up. From Chase

*You are so kind to me and everyone around you and you are so bright and your personality is very bubbly. From Amelia*

You are a bubbly person inside. You always let me, Brianna and Ivy join in on your games. From Maggie

*You are a funny friend to everyone. Keep it up. From Angus*

You are very kind to me and you are very funny. I like playing dogs with you. From Bree

*I love you so much you are a deluxe super dooper star. From Hugo*



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# Millewa

Each week, Millewa and Mudgee will alternate to include a page in the newsletter outlining classroom specific information and put a spotlight on learning.

## Casual Clothes Day

The Social Justice Leadership Group is holding a Casual clothes day on **Tuesday 30th of August.**

To wear casual clothes, you need to bring a gold coin donation. We are holding this fundraiser to raise money for the Albury Cancer Centre.



Please support this worthwhile cause.  
**THE SOCIAL JUSTICE LEADERSHIP GROUP**

(Daniel, Ava, Brooke, Ivy L, Lucy, Ivy V, Maggie, Hudson, Billy Rayliss and Billy Blackburne)



This week in the library we sorted the novels. It's going great. Instead of sorting them on the floor, we did it where the picture books go. Thanks again to Kate for helping me in the Library Group.

JACK



This week in the Social Justice Group, I, Brooke Parker, filled in for Daniel whilst he was away. The assembly group practised what they were going to say at the assembly next week. I helped the poster group to finish our massive poster off and they look great! I had a quick look at the newsletter group and they were doing amazing creating the newsletter article. I really enjoyed stepping up.



MILES

This week in the Environment Group we have finished all the posters with the correct things to put in each separate bins. We finally started planting seeds with Ben this Thursday. As there are a variety of plants we labelled all of them. We hope soon that we can get them planted in the following weeks. A special thanks to Ben for helping us finally start gardening!

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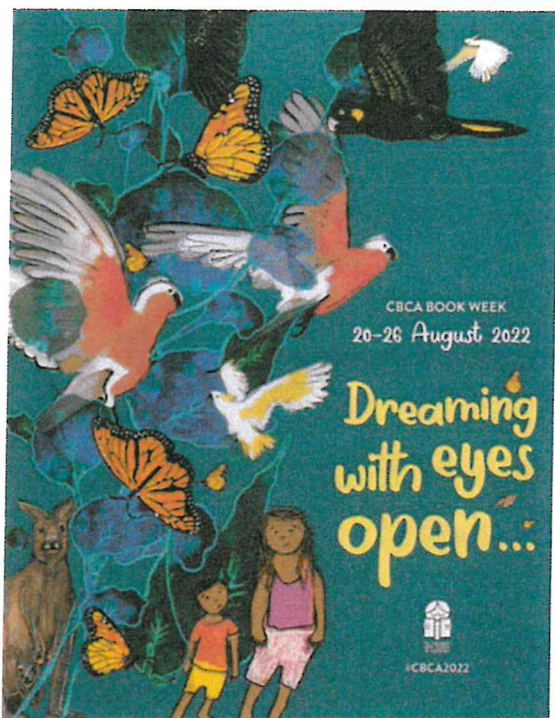
## PARENT OPINION SURVEY - OPEN NOW

Our school is conducting a survey to find out what parents/caregivers/guardians think of our school. This Survey is created by the Department of Education and is designed to assist schools in gaining an understanding of families' perceptions of school climate, student behaviour, student engagement and wellbeing. As has been evident in the past, we highly value the opinions of our school community and use survey results to help inform and direct future school planning and improvement strategies. Given the small size of our school, we hope to represent the opinions of ALL families in this survey. All responses to the survey are anonymous. Information regarding the log on details specific to our school have been communicated through uEducateUs. The survey opened on Monday 15<sup>th</sup> August and closes Friday 16<sup>th</sup> September (the last day of term 3). The survey is conducted online, only takes 20 minutes to complete, and can be accessed at any convenient time on desktop computers, laptops, tablets or smartphones. If you have any questions or queries about this survey – please do not hesitate to contact me.



## SCHOOL REVIEW – PARENT PARTICIPATION

In addition to the Parent Opinion Survey, we will be hosting a Parent Forum for Feedback on Monday 29<sup>th</sup> August. This is part of our School Review Process and will be facilitated by our Independent Reviewer Di Matheson as well as our SEIL (School Education Improvement Leader) Jody Grimmond. The time of this forum is yet to be confirmed, it will be somewhere between 9:30-10:30am. I will confirm the time as soon as I have it. It would be wonderful to have as many parents at this forum as possible. Similar to the feedback sessions that informed my Self-Reflection prior to the review commencing, this is an opportunity for you to highlight what you believe we do well at Bethanga, what you think could be improved and suggestions for Future Direction. As a School Review Panel Member (School Council representative) Kate Singline will be a part of this forum so will communicate further information through the Parent Messenger group when it comes to hand.



### Monday 22nd August

Books & Breakfast - families are invited to join us for breakfast followed by time sharing books together to kick off Book Week. This event will run 8am-9am

### Tuesday 23rd August

'The Happy Mask' Theatre Production - students will walk to Bethanga Memorial Hall (covered by walking excursion blanket permission so no additional permission required) to see the stage adaption of Aimee Chan's book 'The Happy Mask' 9:30-11am

### Wednesday 24th August

Book Scavenger Hunt - school based F-6 activity

### Thursday 25th August

Book Week themed Dress Up Day - families are welcome to join us for a parade at 9am

### Friday 26th August

Class-based Book Week activities (students will walk down to the Bethanga Memorial Hall at 2:30 for an Art Show Sneak Peek!)

## ATHLETICS DAY – THURSDAY 1<sup>ST</sup> SEPTEMBER ALEXANDRA PARK ALBURY

Students in F-6 will travel by bus to participate in the NERSSA Athletics Carnival. Students in Mudgee will participate in the junior program which will be a rotation of fun, athletics themed activities such as mini hurdles, sack races, parachute, bean bag shot put etc. Students in Millewa will participate in the regular athletics program including high jump, sprints, long jump etc. Parents are welcome to come and cheer their children on. The day will kick off at 9:45am (first event at 10am) and conclude at 2pm



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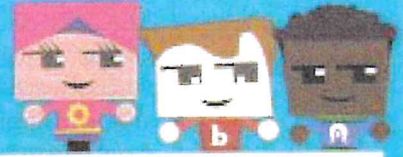


Also find us on Facebook to keep up to date.





# big CHILDCARE



## What's been happening at Bethanga Big Childcare Reminders

- Week 5 and 6 we have had two fun packed weeks of Science. We had Glass: more than meets the eye- the Science week theme and we did some fun cool experiments chosen by the children too.
- Week 7 We will be doing some fun book week activities
- Week 8 we will be doing some fun Fathers Day and parent/guardian themed crafts
- Any feedback about the service and suggestions for activities or themes of interest for consideration in the program would be greatly appreciated. Feel free to drop your ideas into the feedback/suggestion box or contact your service coordinator via 0423 304 823 or to [bethanga@bigchildcare.com](mailto:bethanga@bigchildcare.com)
- Please remember to sign your child/ren in and out for each session as this is a legal requirement.
- Please remember to email, text or call if you are cancelling or need a booking so your child/ren can be added.
- Please remember if cancelling a booking without a medical certificate to do so 2 Business Days before the booking or FULL fee will be charged
- School Holidays are coming up next month, bookings should be open but if there are any problems, please contact Kaitlin and she get your child booked in.

### Term 3

- We did some fun experiments looking at the properties of glasses using salt biscuits and hard-boiled lollies that we made look like windows.
- We made our own kaleidoscopes; lava lamps using some recycled jars and did an experiment using honey.
- We made a twister in a bottle, a storm in a glass, made our own volcano, made our own crystals and so much more!



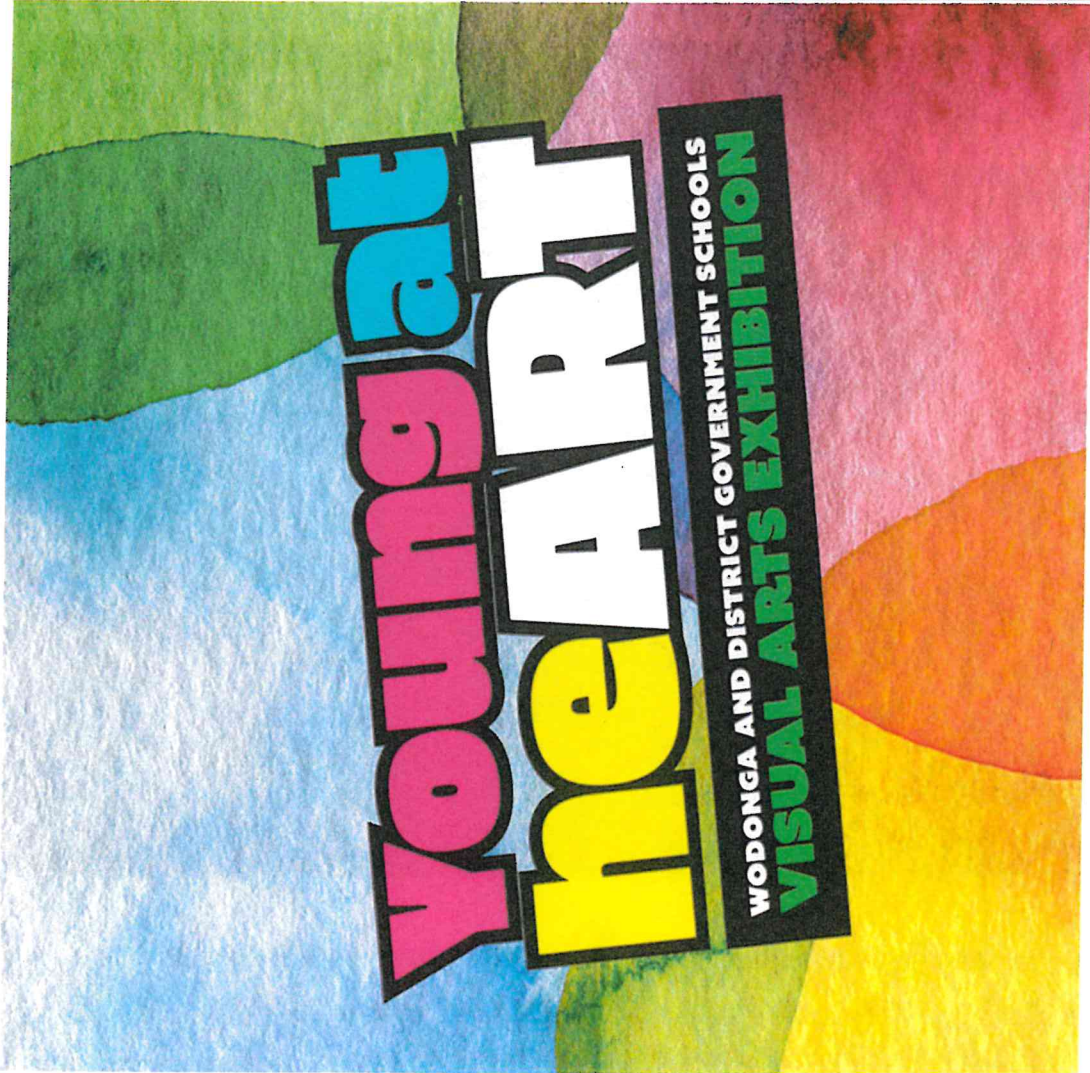
| 19 - 23 SEPTEMBER   | 26 - 30 SEPTEMBER   |
|---|---|
| <p><b>WEEK 19 - 23 SEP: GLASS POWER</b> \$10</p> <p>Use those saltwater glass bowls and your favorite lollypop. It's going to be an experiment that will be fun, messy, exciting and looking your very own BIG question which we'll answer at the end of the week.</p>                    | <p><b>WEEK 26 - 30 SEP: SPACE DAY</b> \$10</p> <p>Get ready to launch into an intergalactic interstellar intergalactic adventure. Space-themed and exploring in the outer reaches, you're sure to have a blast at our Big CHILDCARE Space Day!</p>  |
| <p><b>WEEK 19 - 23 SEP: ROCKET SPACE</b> \$10</p> <p>Space exploration! From the discovery of space, from the first rockets, space exploration, creating rockets and launching the rocket to the end of the day, you'll experience how the BIG Ages matter!</p>                           | <p><b>WEEK 26 - 30 SEP: JURASSIC WORLD</b> \$10</p> <p>Learning to be smart! Dinosaurs and their world that had different abilities to get the best of the world from their own unique abilities. What do you think a dinosaur game will be all about? (from Jurassic Park to Jurassic World)</p> |
| <p><b>WEEK 19 - 23 SEP: CUDDLES AND SNUGGLES</b> \$10</p> <p>It's our your cuddles time! We're going to be making our own twister in a bottle and get ready for the BIG question: How do you make a twister in a bottle?</p>  | <p><b>WEEK 26 - 30 SEP: WIZARD WORLD</b> \$10</p> <p>We're going to get ready for our BIG question: How do you make a twister in a bottle? We're going to be making our own twister in a bottle and get ready for the BIG question: How do you make a twister in a bottle?</p>                    |
| <p><b>WEEK 19 - 23 SEP: PARTY FRENZY</b> \$10</p> <p>Make your party plans and get ready for the BIG question: How do you make a twister in a bottle? We're going to be making our own twister in a bottle and get ready for the BIG question: How do you make a twister in a bottle?</p> | <p><b>WEEK 26 - 30 SEP: THE BIG BOOK DAY</b> \$10</p> <p>We're going to get ready for our BIG question: How do you make a twister in a bottle? We're going to be making our own twister in a bottle and get ready for the BIG question: How do you make a twister in a bottle?</p>                |
| <p><b>WEEK 19 - 23 SEP: NO SIGNAL</b> \$10</p> <p>Big question: How do you make a twister in a bottle? We're going to be making our own twister in a bottle and get ready for the BIG question: How do you make a twister in a bottle?</p>  | <p><b>WEEK 26 - 30 SEP: BOOK WEEK</b> \$10</p> <p>We're going to get ready for our BIG question: How do you make a twister in a bottle? We're going to be making our own twister in a bottle and get ready for the BIG question: How do you make a twister in a bottle?</p>                       |

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**GIGS (GATEWAY ISLAND GALLERY AND STUDIOS)  
ON THE LINCOLN CAUSEWAY**

August 30th - September 24th  
**OFFICIAL OPENING DAY**  
Saturday 3rd September 2pm-4pm

# CURRICULUM DAY

Friday 9th September

6.45am – 6pm

Bethanga Primary School



CONTACT US  
0423304823

[bethanga@bigchildcare.com](mailto:bethanga@bigchildcare.com)

We're getting out everything crafty! Get messy with paint or sculpt a sculpture, young creative minds are always what make an Art Attack day!

Please bring a snack for morning/afternoon tea, lunch, and a water bottle and hat for outdoor activities. Call the OSHC Centre number for further details, potential rebates and how to enrol.

**PAY AS LOW AS \$12**

*Calculated at 85% CCS. Subject to means testing.*







Keeping you up to date with activities happening in our wider community.

### R U OK? DAY

#### A CALL OUT TO THE COMMUNITY!

National R U OK? Day is on Thursday 8 September, and is a day of action when we remind everyone that every day is the day to ask 'are you ok?'.

To create awareness for this important mental health initiative, Tallangatta Health Service, in collaboration with Neighbourhood House and community groups, will create displays of knitted, crocheted or paper yellow flowers (yellow is the R U OK? theme colour).

It is hoped to also create a 'yarn bomb' display in the Tallangatta Triangles on September 8th.

Residents and staff are busy creating flowers for this event, and we ask members of the community to help us too. Any crafts/displays you have created can be dropped off at the Tallangatta Health Service front reception.



If you would like to help out, please contact Cherie by email at: [Cherie.Ludlow@ths.org.au](mailto:Cherie.Ludlow@ths.org.au) or phone (02) 6071 5200.



spring market



Bethanga

9AM - 1PM

SUNDAY SEPTEMBER 11

BETHANGA RECREATIONAL RESERVE

Photo by Dave Cottee

GOLD COIN DONATION ON ENTRY

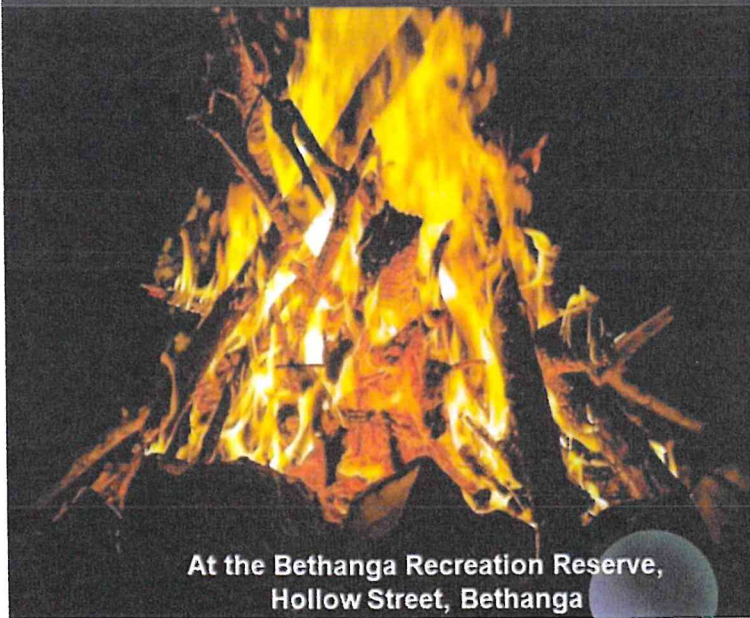
BERRINGAPENINSULA

@PENINSULA\_SEASONAL\_MARKETS

PENINSULASEASONALMARKETS@GMAIL.COM



## Community Bonfire



The Bethanga Recreation Reserve Committee invite you to a

**Community Bonfire**

**Saturday 27 August 2022**

**Commencing at 5.00pm**

**with a Free Sausage Sizzle**

BYO

- Chairs, Blankets and Nibbles
- Free water and soft drink provided
- Bonfire will be lit at Sunset

• For further information call

• Ross – 0418 215 076

• Robyn – 0488 397 230

At the Bethanga Recreation Reserve,  
Hollow Street, Bethanga



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# Bethanga Primary School

## Photographing, Filming and Recording Students Policy

### PURPOSE

To explain to parents/carers how Bethanga Primary School will collect, use and disclose photographs, video and recordings of students, how parent/carer consent can be provided and how it can be withdrawn.

### SCOPE

This policy applies to the general collection, use and disclosure of photographs, video and recordings (images) of students. It does not cover the use of Closed Circuit Television (CCTV).

### POLICY

This policy outlines the practices that Bethanga Primary School has in place for the collection, use and disclosure of images of students to ensure compliance with the *Privacy and Data Protection Act 2014* (Vic). It also explains the circumstances in which Bethanga Primary School will seek parent/carer consent and how consent can be provided and/or withdrawn.

As a general rule, use relates to images which are shared and distributed only within the school for school purposes (i.e. ID photos, Compass), whilst disclosure is used for images which are shared and distributed outside of the school staff and are available to other students, parents/carers and the wider school community.

Bethanga Primary School will ensure that parents/carers are notified upon enrolment and at the commencement of each school year of the ways in which our school may use images of students. There are many occasions during the school year where staff photograph, film or record students participating in school activities or events, for example classroom activities, sports events, concerts, excursions, camps etc. We do this for many reasons including to celebrate student participation and achievement, showcase particular learning programs, document a student's learning journey/camps/excursions/sports events, communicate with our parents/carers and school community in newsletters and social media posts.

Bethanga Primary School will use student images reasonably, appropriately and sensitively, consistent with our obligations under the Child Safe Standards and our school's Child Safety Policy. If at any time a parent/carer or student has a concern about the use of any images they should contact the principal on 02 6026 4263.

In addition to the processes outlined below, parents/carers can contact the principal by phone or email at any time to withdraw their consent for any future collection, use or disclosure of images of their child. However:

- if the images have already been published and are in the public domain, it may not be possible for consent to be withdrawn.
- There may be occasions when the school will record whole of school or large group events such as school concert, school excursions and sports events and if your child participates, they may appear in these recordings which will be available to the whole school community.
- The school can still collect, use and disclose images in circumstances where consent is not required (see below for more information).



## Official school photographs

Each year Bethanga Primary School will arrange for a professional photographer to take official school photographs of students. This will generally involve both class photos and individual photos being taken.

Official school photographs may be:

- purchased by parents/carers
- used for school identification files
- stored on CASES21 and uEducateUs for educational and administrative purposes.

Bethanga Primary School will notify parents/carers in advance of the official school photographs being taken to give them an opportunity to decide whether their child will be included in the official school photographs.

Parents/carers who choose to opt-out of having their child participate in official school photographs must contact the school before the date photos are scheduled to be taken to advise that their child will not participate. There is no obligation on any parent or carer to purchase any photographs taken.

## Images for use and disclosure within the school community and ordinary school communications

From time to time Bethanga Primary School may photograph, film or record students to use within the school community, including:

- in the school's communication, learning and teaching tools (for example, emails, classroom blogs or apps that can only be accessed by students, parents/carers or school staff with passwords eg Compass, Class Dojo etc)
- for display in school classrooms, on noticeboards etc
- to support student's health and wellbeing (eg photographs of pencil grip to assist in OT assessments)

An Annual Consent Form and Collection Notice will be distributed to parents/carers on enrolment and each school year.

## Images to be used or disclosed outside the school community

### External use or disclosure by the school

Photographs, video or recordings of students may also be used in publications that are accessible to the public, including:

- on the school's website
- on the school's social media accounts – including in the school newsletter which is publicly available on the school's social media account

The Annual Consent Form and Collection Notice also covers these types of uses and will be distributed to parents/carers on enrolment and each school year. We will notify you individually if we are considering using any images of your child for specific advertising or promotional purposes.

### Media

The media, or the Department of Education and Training's media team, may seek to photograph, film or record students for a news story or school event. This may include broadcast media, online or social media or print media, including newspapers and magazine publications.



When our school receives such requests Bethanga Primary School will:

- provide parents/carers with information about the organisation involved and when/for what purposes the photography, filming or recording will occur
- seek prior, express parent/carer consent in writing.

Students will only be photographed, filmed or recorded by the media at school if express consent is provided for that specific media event. Neither the school nor the Department own or control any photographs, video or recordings of students taken by the media.

### **Other external collection, use or disclosure**

If there is a situation which will involve the collection, use or disclosure of images of students by or to third parties which is not otherwise covered by this policy, Bethanga Primary School will:

- provide parents/carers with information about the event or activity, the organisation involved and when the photography, filming or recording will occur
- seek prior, express parent/carer consent in writing.

### **School performances, sporting events and other school approved activities**

Bethanga Primary School permits parents/carers, students and invited guests to photograph, film or record school performances, sporting events and other school-approved activities.

Bethanga Primary School requests that parents/carers, students and invited guests who photograph, film or record school activities only do so for their own personal use and do not publish the images in any form, including on social media, without the prior consent of persons whose children also appear in the images.

Neither the school nor the Department own or control any images of students taken by parents/carers, students or their invited guests at school activities.

### **Images to manage student behaviour or fulfil our school's legal obligations**

On occasion it may be necessary for school staff to photograph, film or record students when necessary to:

- fulfil legal obligations, including to:
  - take reasonable steps to reduce the risk of reasonably foreseeable harm to students, staff and visitors (duty of care)
  - provide a safe and suitable workplace (occupational health and safety law)
- for identification purposes, when necessary to implement discipline and/or behaviour management policies.

Bethanga Primary School does not require or obtain consent from parents/carers or students to photograph, film or record students for these reasons. However, when Bethanga Primary School photographs, films or records a student for any of these purposes, staff will only collect and use such images in a way that is reasonable and appropriate in the circumstances.

### **Staff use of personal devices**

School staff may use their own personal devices to capture images of students for reasonable and legitimate educational purposes. If this occurs, staff are expected to upload the images to the school database and delete the images from their device within a reasonable timeframe of the images being captured.



## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Annual reminders in our school newsletters
- Available publicly on our school's website
- Discussed at staff briefings/meetings, as required
- Hard copy available from school administration upon request

## FURTHER INFORMATION AND RESOURCES

- the Department's Policy and Advisory Library: [Photographing, Filming and Recording Students](#)





# Bethanga Primary School

## Photographing, Filming and Recording students Annual Consent Form and Collection Notice

During the school year there are many occasions and events where staff may photograph, film or record students participating in school activities and events. We do this for many reasons including to celebrate student participation and achievement, showcase particular learning programs, document a student's learning journey/camps/excursions/sports events etc, and to communicate with our parents and school community in newsletter.

This notice applies to photographs, video or recordings of students that are collected, used and disclosed by the school. We ask that any parents/carers or other members of our school community photographing, filming or recording students at school events (e.g. concerts, sports events etc) do so in a respectful and safe manner and that any photos, video or recordings ("images" of students are not publicly posted (e.g. to a social media account) without the permission of the relevant parent/carer.

If you do not understand any aspect of this notice, or you would like to talk about any concerns you have, please contact our school.

### A. Use or disclosure within the school community

**Unless you tell us otherwise below,** images of your child may be used by our school within the school community, as described below.

Photographs, video or recordings of students may be used within the school community in any of the following ways:

- in the school's communication, learning and teaching tools (for example, emails, classroom blogs or apps that can only be accessed by students, parents/carers or school staff with passwords eg uEducateUs etc)
- for display in school classrooms, on noticeboards, in social stories or visual aides etc
- to support student's health and wellbeing (eg photographs of pencil grip to assist in OT assessments)

### B. Use or disclosure in publications/locations that are publicly accessible

**Unless you tell us otherwise below,** photographs, video or recordings of students may also be used in publications that are accessible to the public, including:

- on the school's website
- on the school's social media accounts - including in the school newsletter which is publicly available on the school's social media account

Your child may be identified by first name only in these images (or not named at all).

We will notify you individually if we are considering using any images of your child for specific advertising or promotional purposes.



## Privacy

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Photographs, video and recordings of a person that may be capable of identifying the person may constitute a collection of 'personal information' under Victorian privacy law. This means that any images of your child taken by the school may constitute a collection of your child's personal information. The school is part of the Department of Education and Training (**the Department**). The Department values the privacy of every person and must comply with the *Privacy and Data Protection Act 2014* (Vic) when collecting and managing all personal information. For further information see [Schools' Privacy Policy](http://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx) (<http://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx>).

## Ownership and Reproduction

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Copyright in the images will be wholly owned by the school. This means that the school may use the images in the ways described in this form without notifying, acknowledging or compensating you or your child.

## Opt Out

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Bethanga Primary School understands that parents and carers have the right to withhold permission for our school to use photographs, video or recordings of your child (apart from circumstances where the school is not required to seek consent – see our *Photographing, Filming and Recording Students Policy*).

**If you have read this notice and are comfortable with the school using photos, video or recordings of your child as described above, you do not need to take any further action.**

However, if you have decided that you **do not** want images of your child to be collected or used by our school, **please complete and return the form below**. Please note that it is not possible for the school to amend past publications or to withdraw images that are already in the public domain.

I have read this form and I **do not consent** to Bethanga Primary School using photos, video or recordings of my child (named below) to appear in the ways described above.

*Further information is available in the Bethanga Primary School Photographing, Filming and Recording Students Policy*

|                             |                   |
|-----------------------------|-------------------|
| <b>Name of Student</b>      |                   |
| <b>Name of parent/carer</b> |                   |
| <b>Signature</b>            |                   |
| <b>Date</b>                 | ___ / ___ / _____ |





# Bethanga Primary School

## Head Lice Inspection Consent Form

### Permission to cover the duration of the student's schooling at Bethanga Primary School

Throughout your child's schooling, the school will be arranging head lice inspections of students.

The management of head lice infection works best when all children are involved in our screening program.

The school is aware that this can be a sensitive issue and is committed to maintaining student confidentiality and avoiding stigmatisation.

The inspections of students will be conducted by a trained person approved by the principal and school council (such as Education Support Staff).

Before any inspections are conducted the person conducting the inspections will explain to all students what is being done and why and it will be emphasised to students that the presence of head lice in their hair does not mean that their hair is less clean or well kept than anyone else's. It will also be pointed out that head lice can be itchy and annoying and if you know you have got them, you can do something about it.

The person conducting the inspections will check through each student's hair to see if any lice or eggs are present.

Person's authorised by the school principal may also visually check your child's hair for the presence of head lice, when it is suspected that head lice may be present. They do not physically touch the child's head during a visual check.

In cases where head lice are found, the person inspecting the student will inform the student's teacher and the principal. The school will make appropriate contact with the parents/guardians/carers.

Please note that health regulations requires that where a child has head lice, that child should not return to school until appropriate treatment has commenced. The school may request the completion of an 'action taken form', which requires parents/guardians/carers to nominate if and when the treatment has started.

**I hereby give my consent for my child (named below) to participate in the school's head lice inspection program for the duration of their schooling at Bethanga Primary School.**

|                             |                  |
|-----------------------------|------------------|
| <b>Name of Student</b>      |                  |
| <b>Name of parent/carer</b> |                  |
| <b>Signature</b>            |                  |
| <b>Date</b>                 | ___ / ___ / ____ |









# Bethanga Primary School

## Local Excursion Consent Form

On occasion Bethanga Primary School may take students outside of school grounds to undertake educational activities in the local area.

**The purpose of this form is to obtain parent/carer consent for local excursions for the duration of the student's schooling at Bethanga Primary School.**

This form does NOT provide consent for excursions that go beyond the local area.

### Local excursions

Local excursions are excursions to locations within walking distance of the school and do not involve 'Adventure Activities'.

Local excursions that your child may participate in could include:

- Walking to businesses in the local area such as The General Store, Bethanga Memorial Hall or Bethanga Hotel.
- Activities such as tree planting or sport events at the Bethanga Recreation Reserve

### Notification of local excursions

Bethanga Primary School will NOT seek further consent from you before local excursions take place. However, we will provide advance notice to parents/carers of upcoming local excursions through the school newsletter and updates on uEducateUs.

For local excursions that occur on a recurring basis, Bethanga Primary School will notify parents/carers once only prior to the commencement of the recurring event.

Please keep the school informed of any updated contact details to ensure you receive these notifications.

### First aid and Medical Attention

Where necessary, school staff will administer first aid. School staff will also seek emergency medical attention for your child if it is considered reasonably necessary. Any costs associated with student injury rest with parents/carers unless the Department of Education and Training is liable in negligence (liability is not automatic).

### Accident and ambulance cover

The Department of Education and Training does not provide student accident insurance or ambulance cover. Parents may wish to obtain this cover, depending on their health insurance arrangements and any other personal considerations.



**Parent/carer consent for local excursions:**

I have read all of the above information in relation to local excursions. I understand that:

- to ensure the school has up-to-date health and contact information about my child, I need to inform the school if this information changes
- the school will notify me prior to a local excursion(s) taking place
- I may withdraw my consent for any/all local excursions at any time prior to the day of the excursion by contacting the school.

**I give permission for my child (named below) to attend local excursions for the duration of their schooling at Bethanga Primary School.**

|                             |                   |
|-----------------------------|-------------------|
| <b>Name of Student</b>      |                   |
| <b>Name of parent/carer</b> |                   |
| <b>Signature</b>            |                   |
| <b>Date</b>                 | ___ / ___ / _____ |







